

SOUTH-WEST LAKE MAXINKUCKEE CONSERVANCY DISTRICT
REGULAR MEETING
& PUBLIC HEARING

MINUTES

Culver/Union Twp Library
107 N. Main St., Culver, Indiana

Meeting Date: Saturday October 13, 2012

Members Present: Kathryn Densborn, Ted Schenberg, George Duncan, and Chuck Norman.

Others Present: Kathy Clark, Lakeside Consulting LLC

The Regular Meeting was called to order by Mrs. Densborn at 10:02 a.m. She recognized the posting of the agenda in accordance with the Indiana Open Door Law and noted that a quorum was present., The regular meeting was suspended and the Public Hearing on the 2013 Budget Proposal was opened. It was noted that no members of the public were in attendance. A brief discussion was held. The public hearing was closed and the regular meeting reconvened at 10:04 a.m.

Approval of Minutes

The minutes of the September 1st, 2012 meeting were approved as written by a motion from Mr. Schenberg and a second from Mr. Norman. The motion passed unanimously.

Approval of Claims

Clark presented to the board the list of operations and maintenance claims totaling \$11,439.45. A motion was made to approve by Mr. Duncan and seconded by Mr. Norman. Motion passed unanimously.

District Consultants' Comments – No Comments

New Business

2013 Budget – Mr. Schenberg made a motion to accept the 2013 budget as proposed. Mr. Duncan seconded the motion. Motion passed unanimously.

Non-compliance Penalty – A discussion concerning a penalty to be placed on any Freeholder not hooked up to the sewer line by 1/1/2013 was tabled at this time.

Audit Proposals – A review took place of two proposals submitted to assist the District to prepare for any upcoming audits by the Indiana State Board of Accounts as well as performing a review of our internal controls. Representatives from O.W. Krohn & Associates, Indianapolis and Umbaugh & Associates, Plymouth spoke with Mr. Schenberg after the proposals were received concerning the types of services offered and their estimated costs. It was determined that, based on their total independence from the District, their experience, as well as their reputation for thoroughness, that Umbaugh be the

best fit. A motion was made to this effect by Mr. Schenberg and seconded by Mr. Duncan. The motion passed unanimously. Their services will be contracted for this work to be completed sometime in early 2013.

960 & 964 W. Shore – Discussion was tabled until Ms. Clark conducts an inspection.

Project Update

Ms. Clark reported an issue with one bad installation on the south shore. It appeared that a valve box was reported damaged according to Dan Fox of Astbury who informed Ms. Clark last week. Mr. Fox had been at the site due to a reported pump failure and found that the contractor's installer had tried to turn on the pump with the valve unopened. That pump, now broken, was replaced and the twisted valve boxes was discovered when Mr. Fox went to open it up. All valves involved with the sewer project passed inspection by Commonwealth Engineers last December as part of the turnover process. It is believed that the damage was likely done during construction of the new home and the associated truck and heavy equipment traffic. If the contractor seeks retribution from the District for the repairs they were required to make (digging out the valve and straightening it), Ms. Clark should inform the freeholder of the District's position on this matter.

Mr. Norman explained that a complete inspection of the entire sewer system will be made once everyone is hooked-up and that all valve boxes must be clearly visible and valve key accessible to the Astbury inspectors who service the District's lines.

Ms. Clark reported to the Board that there were only 7 people who had not yet made contact for their installation. She felt that this would drop more by the end of the day Monday, October 15th when the application fee goes to \$300.

Billing Update – No Discussion

Public Comment – There was no public comment

Respectfully submitted

George Duncan, Secretary
SWLMCD