

SOUTH WEST LAKE MAXINKUCKEE CONSERVANCY DISTRICT

REGULAR MEETING MINUTES

8/16/2025

CULVER PUBLIC LIBRARY

Present: Chairman John Crist, Vice Chair John Stimson, Secretary Jim Purucker, and Jackie Smith were present. Tom Fujimura and Rick George were absent. Ginny Munroe was present to act as recording secretary. Accountant Steve Carter of Krohn & Associates LLC was also present.

The meeting began at approximately 10:30 a.m. John Crist announced that the meeting had been advertised in accordance with state law and a quorum was present with 4 board members.

Minutes

The minutes were presented for the Regular Meeting on 5-19-2025. John Stimson motioned to approve the minutes. Jim Purucker seconded the motion. The motion passed 4 to 0.

Claims

Ginny Munroe presented the claims. **Jim Purucker motioned to approve the Claims. John Stimson seconded the motion. The motion passed 4 to 0.**

Management Report:

Ginny reviewed the report with the Board with the following topics:

- **New Legislation that will affect conservancy districts:** Ginny explained some of the legislation, such as requiring conservancy districts to livestream meetings and place the names of board members and their respective terms on agendas.
- **Sellers Contract:** She explained that there had been issues with the mowing, but that Tom Fujimura has a lead on a potential person to take on the service. Jim noted that insurance would be necessary for whoever would take over the service. Jim motioned to approve of finding a new solution for mowing. John seconded the motion. The motion passed 4 to 0.
- **Public Relations:** Ginny presented the idea of using the newsletter, perhaps some coffee gatherings with realtors, and others to promote the mission of the District. She said that Jim Purucker shared some great ideas about how to possibly go about this. Jim said that he believes it's the entity's responsibility to educate people about the system and how it works, when the District started (2011), how the District impacts on development in a positive way, and the lake's health. He suggested they use some time over the winter when things are slower to do some positive PR about these things.

- **Alarm Stickers:** Ginny explained that Thomas would like to place stickers on the alarm boxes with their phone number, so when alarms go off and people investigate, they find a phone number rather than call the police, which some have recently done. She said that the East Shore Conservancy District was interested in splitting the cost to order a volume of stickers that could be used by Thomas as needed. She wondered if the Board members would be interested in ordering enough stickers between the districts to receive a discount. The Board discussed some of the alarm issues. **John Stimson motioned to allow the shared cost of the stickers with ESCD. Jackie Smith seconded the motion. The motion passed 4 to 0.**
- **Parcels coming into the District:** Ginny shared that Sean has a court date for adding the parcels. It's September 29th. John Crist said he would attend the court hearing.

John Stimson motioned to accept the report. Jackie Smith seconded the motion. It passed 4 to 0.

Financial Reports: Steve Carter presented Financial Reports for May – July, including balances for the funds, interest accrued on bonds, and so on. Steve suggested transferring the \$32,000 EBA distribution funds to the Bank of New York. Jim Purucker motioned to approve of the transfer. John Stimson seconded. The motion passed 4 to 0. **John Stimson motioned to approve the Financial Reports. Jim Purucker seconded the motion. The motion passed 4 to 0.**

OLD BUSINESS

Budget: The Board discussed the budget, including USIC billings and other line items. After discussion and modifications, Ginny said she would send Steve the final spreadsheet so that he could publish the budget to Gateway. **John Stimson motioned to accept the budget and publish it for the Public Hearing. Jim Purucker seconded the motion. The motion passed 4 to 0.**

Board Appointments: Ginny let the Board know that the state changed appointments to conservancy boards. To qualify, a Board member has to have owned their property in the District for one year. After that, they can follow the procedure for petitioning to be on the Board. Ginny said she would let Kacie Hermanson know the rules.

NEW BUSINESS: John Crist reminded the Board there would be a Public hearing on September 13 and a Regular meeting on October 25.

Public Comments: **There were no public comments.**

Motion to Adjourn: Jim Purucker motioned to adjourn. John Stimson seconded the motion. The meeting passed 4 to 0.

Jim Purucker, Board Secretary and Ginny Munroe on behalf of Jim Purucker