

SOUTH WEST LAKE MAXINKUCKEE CONSERVANCY DISTRICT

REGULAR MEETING MINUTES

5/10/2025

CULVER PUBLIC LIBRARY

Present: Chairman John Crist, Vice Chair John Stimson, Secretary Jim Purucker, Tom Fujimura, and Jackie Smith were present, and Rick George was present online via Zoom. Ginny Munroe was present to act as recording secretary. Accountant Steve Carter of Krohn & Associates LLC was not present due to a previous appointment.

The meeting began at approximately 10:30 a.m. John Crist announced that the meeting had been advertised in accordance with state law and a quorum was present with all 6 board members.

Minutes

The minutes were presented for the Special Meeting on 2-22-2025. John Stimson motioned to approve the minutes. Jackie seconded the motion. The motion passed 6 to 0.

The minutes were presented for the Regular Meeting on 2-22-2025. John Stimson motioned to approve the minutes. Jackie seconded the motion. The motion passed 6 to 0.

Claims

Ginny Munroe explained that Mr. MacLennan was owed for a credit because he sold his house and had paid the sewer bill in advance. Karen Heim pro-rated what was owed to him. The claim for \$272 was what he was owed for moving before his 6-month payment had been fulfilled.

Ginny also explained that there was a bank fee for Mr. William Burns. Mr. Burns' bill was paid with ACH, but it bounced back because his account had been frozen. Thus, the claim for Mr. Burns is a fee from the bank. Karen Heim has reached out to the family who is paying the bill, but in the meantime, Ginny wanted the Board to know why there was a fee.

Ginny also said that she and Jim had talked about what the Nipsco bill applied to. The service from Nipsco is for the lift station, which is inside town limits. REMC is for the garage.

Ginny also noted that the neighbors living around the garage driveway contacted Kathy who passed on the information to her. The request from the residents was to help share the cost of paving the driveway. Jim Purucker made a motion to help pay for the share of the driveway on a one-time basis. Rick George seconded the motion. The motion passed 6 to 0.

Jim noted the catchup on the USIC locator fees and wondered if most future bills would be around \$500. Ginny said that this should be the case, but that we also get some over \$1,000.

Jim Purucker motioned to approve the claims. John Stimson seconded the motion. The motion passed 6 to 0.

Management Report:

Ginny reviewed the report with the Board. She said that the Resolution to add the Hermanson's parcel was prepared. Sean said that if the resolution and agreement passed, he would add them to the others that were to go before the Town Council meeting. John Crist said that he would attend the Town Council meeting once Sean scheduled it with the Town. Ginny said that would be a good idea because the Town Council members may need some explanation and she felt that would be a good idea.

Ginny let the Board know she talked to Karen Heim and Sellers about their contracts. Karen Heim's contract has an automatic renewal if she doesn't ask for more money. Karen isn't asking for more money, so Ginny said the Board could continue to work with her through automatic renewal. Ginny said Sellers sent the contract for an e-signature and could sign on behalf of the Board. Ginny said that Sellers hasn't been mowing, so she'd like to get the contract signed to get them going. John said that we need to keep on them about weeding. Ginny said that she and her husband drove by the previous week and noticed leaves and some weeds, so she has notified Sellers. Rick suggested the Board move forward with both contracts since there are no increases.

Jim Purucker motioned to accept the report. John Stimson seconded the motion. It passed 6 to 0.

Financial Reports: John Crist reviewed Steve Carter's financial reports. **John Stimson motioned to accept the reports. Rick George seconded. Jim Purucker asked the Board to note that Steve said there were some corrections to make. Board members agreed to amend the motion to include Steve's notes. The motion passed 6 to 0.**

OLD BUSINESS

Contracts for Karen Heim and Sellers Services: Jim Purucker made the motion to approve the contracts. Rick George seconded. The motion passes 6 to 0.

NEW BUSINESS:

Agreement for the Addition of Parcel: Jeff and Kathy Hermanson at 44 Venetian Village Drive have petitioned the Board to divide their land to allow their daughter Kacie to build on the property. An AGREEMENT FOR THE ADDITION OF A PARCEL TO THE SOUTH WEST LAKE MAXINKUCKEE CONSERVANCY DISTRICT was presented to the Board.

John Crist asked if the Hermansons would like to speak about the addition of their parcel to the District. Kacie Hermanson explained that she and her boyfriend were going to build on the parcel and that they had done soil tests and met the requirements of the health department. John Crist asked about where the line and the parcel would meet. Mr. Hermanson said that he talked to Jason Young about the utilities and right of way. He said they would bore along the right of way to connect to the sewer. He said Jason thought they would be below the frost line. Kacie showed the Board members where the parcel and house would be and that it would not be subdivided as the intention is to build only one house on the property. There was some discussion of where the line starts. Mr. Hermanson said there is a manhole where the line ends. He said they may need to bore at an angle under the road.

Jim said he wanted to make sure the parcel number on the agreement is one parcel and not subdivided. Ginny said they could approve the agreement with an amendment to add the language "subdivision of the parcel." John wrote on the agreement that it was subject to the determination of the subject number, which will be the subdivision of the current parcel (#502134000176000013). John and Jackie agreed to the amended language that John wrote on the agreement.

John Stimson motioned to approve the agreement. Jackie Smith seconded the motion. The motion passed 6 to 0. Ginny let Rick know she would send him the agreement to sign as well as the claims.

RESOLUTION 2025-002: A Resolution to Accept Petitioner into the SWLMCD Boundaries: John Crist read the resolution. Jackie motioned to approve the resolution. John Stimson seconded the motion. The motion passed 6 to 0.

Business Not on the Agenda

Board members suggested that Kacie might want to join the Board for the District 1 Area. Kacie expressed interest. The Board and Ginny said they would investigate having Kacie appointed to the Board. Ginny asked if the Board could appoint Kacie. Jim and John thought this might be the case, but it might have to be reported to the County. Rick thought that since we had gone through the process to try to get someone, but since no one did, he thought they could appoint her. Kacie said she was interested. Ginny said she would look into the process.

John Crist explained that he was now on the Lake Maxinkuckee Association and that they were struggling with covering the cost of lake patrol, and important service to the lake. He wondered if the District Board would make a contribution to the cost in exchange for an ad in the directory in 2026 and a flyer in 2025. After much discussion about whether to make a contribution and how much, several Board members expressed support for making a \$2,000 contribution in exchange for a flyer to be included in the directory for 2025 and an ad for 2026. Ginny said that

they could draft a resolution in the event they are audited to show that there is an agreement in place. Jim made the motion to approve \$2,000 with the flyer and ad included along with an agreement between the organizations. Rick seconded the motion. Ginny said she would get the agreement and flyer sent out immediately so the Association could meet their timeline.

Rick asked to confirm whether there was a June meeting. All agreed that the next meeting would be on August 16th.

Public Comments

Motion to Adjourn: Tom motioned to adjourn. Rick seconded the motion. The meeting adjourned at approximately 11:45.

Jim Purucker, Board Secretary and Ginny Munroe on behalf of Jim Purucker